

What We Seek

The Food Project is seeking a Lincoln Farm Co-Manager (focusing on Distribution). Applicants for this position should be experienced farmers and be passionate about sustainable agriculture and youth development, as well as a commitment to teamwork. They should also be committed to making a difference in the world and for the vision of The Food Project. The Co-Manager will co-lead with the Farm Education Manager The Food Project's 31-acre farm in Lincoln, MA, growing and distributing produce, in conjunction with our youth programs, through our vegetable box program, Farmers' Markets in Boston, and to local hunger relief organizations.

Responsibilities

Farm Operations (55%)

- Co-Manage Farm with Farm Education Manager 31 acres, 1 heated greenhouse, 2 high tunnels
 - Lead in co-creating daily distribution task plans (lead on harvest & distribution days).
 - Support in co-creating field prep, planting, fertilization, irrigation, cultivation, and harvesting of the Lincoln Farm.
 - Support in the tractor, vehicle, equipment, and property maintenance.
 - Steward non-cultivated acreage (cover crops, other soil-building efforts)
 - Recordkeeping for planning, harvest data, soil fertility, expense tracking, budgets
 - Annual reporting and compliance with the current lease agreement
- Lead Harvest Crews Create harvest sheets, lead or delegate harvest crews with efficiency, and oversee weighing, recordkeeping, and wash/pack operations
- Manage all Greenhouse Operations- Seedling production, watering schedules, infrastructure, curing, and storage of produce, high tunnel production
- Lead in farm revenue generation- lead and execute events (e.g., Veggie boxes, spring seedling sale, fall), collaborate with development and communications to advertise, plan, logistics, and inventory.

Distribution Operations (20%)

- Partner with Boston Farm Manager to add produce to Boston food distribution stream (veggies box shares, farmer's markets, etc)
- Coordinate with Dudley-based TFP staff to develop annual crop plans that serve the distribution interests of the Dudley neighborhood (as well as TFP's other distribution commitments)
- Coordinate to various outlets, maintain current and new relationships, and communicate produce availability (e.g., Box shares in Boston, on-farm Fall CSA, wholesale, etc.)
- Manage sales tracking, billing, and invoicing for box shares and wholesale accounts. Email/write sales invoices to be delivered to distribution partners in a timely manner.

Management (10%)

- Direct supervision and 1-on-1 mentorship of Food Distribution Grower's Assistants. Conduct formal feedback and evaluation sessions with Grower's Assistants.



The Food Project

[The Food Project \(TFP\)](#)

[TFP Values](#)

[Diversity, Inclusion, Belonging, Equity \(DIBE\)](#)

[Land Acknowledgement](#)

Position:

**Lincoln Co-Farm Manager
(Distribution)**

Salary Range:
\$48,000 to \$55,250

[Employee Benefits](#)

- Supervisor Check-ins: Check in with the Associate Director of Farms and Food
- Greater Boston Team Meetings Participate in youth, community, land, and food teams in regions to build relationships and trust, manage overlapping logistics, and ensure alignment across the GB region.

Organizational Health (15%)

- Participate in our justice, equity, diversity, and inclusion initiatives.
- Prepare and participate in structured, regular feedback sessions.
- Participate in all-staff meetings, team meetings, and provide cross-department support.
- Participate in annual planning, budgeting, and performance review processes.
- Perform other duties as needed, within capacity.

Qualifications

- At least five years of experience managing and/or operating a vegetable farm.
- Experience in organic crop production/agriculture.
- Experience organizing volunteer groups safely and productively, interacting with customers, and working with young people preferred.
- Experience with/interest in farm equipment operations.
- Experience working in a multicultural environment.
- Greenhouse management experience.
- Proficient with basic power and hand tools.
- Willing to work flexible schedules - more hours during the growing season, less in winter.
- 21 years of age or older (to allow the use of TFP vehicles)
- Valid driver's license and willingness to drive large vehicles in a city environment.
- CPR and First Aid certified or willing to be trained.
- Strong capacity to work independently and in teams, with the ability to explain processes clearly and support co-workers' successful participation in them.
- Dependable, responsible, independent, and open to learning.
- Team-oriented individual with a good sense of humor
- Comfortable and familiar in discussing Diversity, Inclusion, Equity, Belonging and Justice.
- Ability to work in a fast-paced, multi-site environment.
- Being bilingual (English/Spanish) is highly preferred; fully conversant in English required

Location & Schedule

This is a full-time year round position based at the Lincoln Baker Bridge Farm and periodic meeting and work space at our Lynn, Boston, or Wenham farm locations. Willing to work flexible schedules - more hours during the growing season (up to 55 hours a week), less in winter (down to 20 hours a week)

Recruitment Process

Please send resume and cover letter via email to: jobs@thefoodproject.org. In the subject line, write your name and the position for which you are applying, eg: "Jordan Smith – Full JOB TITLE".

We will review all submissions, identify viable candidates and contact ONLY those individuals selected to continue in the search process. The position will be filled when a desired candidate is found.

The Food Project is an Equal Opportunity Employer that is committed to creating an inclusive organization. We actively seek a diverse pool of candidates for this position.